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Executive Assistant to the DCI  
Director of Training  
Weekly Summary Report

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NO CHANGE in Class. ☐  
☐ DECLASSIFIED  
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Auth: DDA REG. 77/17/53  
Date: 27/6/78 By: 008

1. In connection with the Inspector General's survey of the status of women in the Agency, the following may be of interest. In the Basic Tradecraft Course, "Phase II", just completed [REDACTED], nineteen of the seventy-five students were women. Of this number, eight of the women were among the top twenty-two in the course. They included three GS-7's and five GS-9's, and their standings in the course were four, six, ten, twelve, seventeen, twenty, twenty-one and twenty-two. The fourteen men among these top twenty-two included one GS-9, seven GS-11's, two GS-12's, two GS-13's, one Lieutenant Colonel and one Lieutenant Commander. One of the women was a secretary for several years and is now becoming a Reports Officer; another began her career in this Agency as a communications clerk and is now going to the field as an Operations Analyst.

2. The D/TR and the Chief of the Maritime Training Branch have spent the week [REDACTED].

3. The presentation of the enrollment situation by DDTR(S) at the Deputy Directors' meeting on 12 August was repeated at the DD/P staff meeting the same day to all Staff and Division Chiefs. The discussion appears to have aroused unusual interest among the Staffs and Divisions in the enrollment problem, which is now being studied on several levels inside the DD/P complex.

[REDACTED]

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7. The conference on "The Problem of Soviet Imperialism", sponsored jointly by Office of Training and the School of Advanced International Studies, began on Monday, 10 August, with a total of 166 Agency participants. This conference, which concluded on 14 August, has been regarded as a most successful training effort for Agency personnel involved in intelligence problems pertaining to Soviet imperialism. Lectures and discussions given by such promi-

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and others, have added greatly to the very high substantive quality of the conferences.

8. To meet additional requirements of the Agency, the Reading Improvement Branch of the Intelligence Training Division has developed a course designed to increase the reading efficiency in foreign languages. The objective is to improve upon the scanning skills of those who have to read a wide variety of foreign documents. The aims of the course are as follows: (a) to improve reading vocabulary; (b) to increase span of recognition in the language; (c) to correct unnecessary regressions in reading; (d) to eliminate vocalization and inner speech; and (e) to develop any auxiliary aspects of reading which may hinder speed in reading a foreign language. This course will run for eight weeks, three times a week for one and one-half hours per class period.

9. The three candidates for the 1953-54 course at the National War College which will begin on 20 August are [REDACTED] OOI, [REDACTED] DD/P, and [REDACTED] O/T

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10. The Indoctrination Program held on Thursday, 13 August, included 69 people, five of whom were from the Targets Staff of Directorate of Intelligence, USAF.

11. The Chief of the Assessment & Evaluation Staff, OIR, discussed the screening of indigenous personnel project with [REDACTED] of FE. He was aware of deficiencies in what had been done [REDACTED] and took the position that it was the fact of getting something started rather than its adequacy that was important. He expressed some concern that what he termed a "Headquarters desire for perfection" might delay the introduction of operational procedures. The dual purpose of the AIE mission was described to [REDACTED]. The importance of obtaining follow-up validation data was stressed, as was the distinction between screening and assessment. The former can be done by relatively non-technical people, once the procedure has been established; the latter requires the services of fully trained and experienced psychologists. [REDACTED] is interested in the full assessment process, but appeared

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to appreciate the need for first attacking the selection of indigenous personnel from a screening point of view. He expressed an interest in doing anything he could to promote an increase in the T/O of A&E in order to permit the development of a full-fledged assessment program, specifically in FE and generally on an Agency-wide basis.

12. Students presently in full-time		
OTH courses in CIA installations		304
Students presently in part-time		
OTH courses in CIA installations		292
Students presently in full-time external training:		
Defense Schools	7	
Officers Candidate School	39	
Language and Area	168	
Miscellaneous	<u>1</u>	215
Students presently in part-time external training:		
Language and Area	152	
Clerical	6	
Miscellaneous	<u>9</u>	<u>167</u>
<u>GRAND TOTAL</u>	. . .	975

MATTHEW BAIRD

MB:mfw  
cc: DD/P  
    DD/I wtt  
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